

At CURiO, people are the heartbeat of our business. There would be no Thymes or Capri Blue without the collective passion and commitment of our employees. We consistently strive to return the same care that our employees bring to CURiO every day.

As a company that helps consumers enhance life's big and small moments through fragrance, we are in the business of self-care. And we share that focus on self-care within the company as well. It's how we balance our **AMBITIOUS** cornerstone. We work hard to deliver our mission and vision, but we also value taking time to care for ourselves. Physical and mental health and wellness are our top priority, and CURiO has self-care offerings to provide more time away from work and flexible support to all who need it by offering:

PTO • Paid Holidays • Celebratory Days • Flexible Fridays • Flexible Work Schedules • Medical Insurance • Dental Insurance • Vision Insurance • Short-Term Disability • Long-Term Disability • Generous 401k Match • Employee Assistance Program • \$15,000 Paid Life Insurance • Paid Parental Leave

We work at CURiO for many reasons, such as our love for our products and our coworkers. Among the many other reasons is CURiO's welcoming, friendly culture. We are growing quickly, but we are still small enough to know each other's names and help each other celebrate individual successes.

We pride ourselves on the **CREATIVITY** of our employees. From the chemists who mix intriguing fragrances and the designers who create stunning vessels to the operations teams who overcome obstacles to get our products to customers both quickly and safely, we celebrate CURiO innovation.

If you are looking for an opportunity to be **CONNECTED** to those that you work, be **COURAGEOUS** and apply.

We are seeking an **INVENTORY LEAD** to track and record inventory as it travels through company systems and processes, while ensuring the accuracy of all inventory quantities and locations. Below is a brief description of the role. For a more detailed job description, please visit our website at curibrands.com.

Work Responsibilities:

- ***Responsible for timely and accurate receipt, tracking, discrepancy resolution and participation in physical inventory for all manufactured, outsourced and/or returned products.***
- ***Work collaboratively with Inventory Analyst to research and identify root cause(s) related to inventory variances.***
- ***Work cross-functionally to optimize ERP system inventory process flow and accuracy.***
- ***Monitor transaction level detail in ERP system, identifying outliers that could indicate system issues that need attention and communicating accordingly.***
- ***Ensure identified opportunities for system optimization are addressed and appropriate action taken.***
- ***Continuously monitor the status of open production jobs to ensure they are closed timely and accurately across all manufacturing locations.***

- *Communicate with Finance on reported inventory variances, serving as primary contact for finance-related inventory and problem resolution concerns.*
- *Responsible for cycle count requests by initiating cycle count to resolve inventory discrepancies.*
- *Support raw material and finished good inventory coordination.*

Minimum Qualifications:

- High School Diploma or equivalent
- 2 years of experience in inventory operations
- Basic level of proficiency in Microsoft Excel and Word
- Ability to learn and work within an ERP software system

Preferred Qualifications:

- Forklift Operator Certification
- Syteline ERP experience
- 3 years of experience in Warehouse and Inventory